Countryside Farms Complaint Form

Formal Complaint indicating a perceived violation of the Association’s Covenants and Restrictions (C&R’s), Articles of Incorporation or By-Laws:

Date:

Name:

Lot Number:

Address:

Description of perceived violation:

Corresponding paragraph(s) from the C&R’s, Articles of Incorporation or By-Laws that pertains to the perceived violation:

1. Any member may lodge a complaint against the HOA, Board Member or another Member of the Association for a perceived violation of the Association’s C&R’s, Articles or By-Laws, Florida State Law or other actions or activities which may be perceived as a violation of the governing documents.
2. All Complaints must be in writing and the member lodging the complaint must identify themselves. The complaint may be lodged via email or printed using the form above and addressed to the Association’s Board of Directors at 11100 SW 93rd Court Road, #10-145, Ocala, FL 34481. Please understand that Florida is an “open records state” and therefore there is no expectation of privacy with respect to general complaints unless confidentiality is otherwise afforded under applicable law.
3. The Association Board of Directors will review the complaint and communicate with the member lodging the complaint and make a good faith effort to resolve the complaint in a non-adversarial manner.
4. Once the Association Board of Directors receives the file, they will address the complaint as an agenda item at the next meeting of the Associations Board of Directors. The parties who are the subject of the complaint shall have the opportunity to be heard at the applicable Board Meeting. Every attempt shall be made to address every complaint that has been escalated to the Board of Directors within 30 days.